

METHODIST BASIC SCHOOL



OUR REF.....

YOUR REF.....

P. O. BOX OD, 20
ODOBEN

DATE: 13TH OCTOBER, 2009

THE EXECUTIVE DIRECTOR
ASSOCIATION, MFANTSEMAN OF CALIFORNIA
CALIFORNIA, U.S.A.

Dear Sir,

With regards to your ideal intention of assisting the above school in one of the remote areas in the Central Region of Ghana, we have underlisted the following items which will aid in curricular and co – curricular activities in the school. The needed wishes are;

- Library books, Dictionaries and stationeries.
- Research books for teachers in the school.
- Computers for school computer laboratory and library.
- Construction of Kindergarten {Nursery} school block.
- Construction of Place of Convenience {Washroom}


Sports equipments and kits;

- Running vest.
- Footballs
- Volley balls and volley ball net.
- Table tennis set
- Javelin, discuss and short- put missiles
- Soccer boots and trainers

We are believing that if we are assisted with the above list and some you might have in mind, it will go a long way to enhance teaching and learning to a higher extent.

Thank you.

Yours faithfully,


Mr. James Qransah
(Head Teacher)

